

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Hall, Weaveland Road, Tisbury.
Date: 8 October 2014
Start Time: 3.30 pm
Finish Time: 7.52 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Robin Townsend, Associate Director, Corporate Office

Town and Parish Councillors

Ansty Parish Council – M Brewer
Barford St. Martin Parish Council – F Coombes, G Sheppard & S Sheppard
Berwick St. John Parish Council – K Meade
Bishopstone Parish Council – M Ash & J Thompson
Hindon Parish Council – D Robertson
Mere Parish Council – R Coward, B Norris & K Symonds
Sedgehill and Semley Parish Council – G Purdue
Swallowcliffe Parish Council – S Banas
West Knoyle Parish Council – R Desman
West Tisbury Parish Council – I Lacy, R Little & G Matthews
Wilton Town Council – P Matthews
Zeals Parish Council – J Wigg

Partners

Wiltshire Police - Inspector Alan Webb

Wiltshire Fire and Rescue Service – Mike Franklin & Mike Bagnall - Station Manager

GWHFT – Maddy Ferrari

MP – Dr Andrew Murrison – MP for South West Wiltshire

Total in attendance: 112

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Health Fair Opens</u></p> <p>The Health Fair opened with a wide variety of local health and care providers present, with information stands and advice for the public. Running alongside this the following presentations were available for people to drop in to. These were:</p> <p>5pm – Senior Rights of Way Warden, Nick Cowen gave an update on the progress on the Public Rights of Way Improvement Programme currently being run by South West Wiltshire Area Board, Wiltshire Council's Public Rights of Way team and local volunteers.</p> <p>5.30pm – David Burton from the Alzheimer's Society gave a presentation on raising dementia awareness in South West Wiltshire. With information about current initiatives, where to find information and advice, and how to become more involved in raising local awareness.</p> <p>6pm - Wiltshire's Better Care Plan – Main Presentation Associate Director James Cawley presented an update on Wiltshire's Better care Plan and showed a DVD produced by the Wiltshire Health and Wellbeing Board. Also in attendance was Frances Chinemana (Consultant in Public Health), Mark Harris (Group Director for CCG), Doctor Andy Hall (Local GP and clinical lead for developing the integrated teams in South West Wiltshire) who were available to answer questions.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> • Would the consultation also be rolled out in GP practices? <u>Answer:</u> Yes, every GP in this part of the county should be taking part in the consultation. • At a recent Conservative Conference, it was proposed that GP's would be working seven days a week, what was the view on that? <u>Answer:</u> There would be many different ways to implement that. However, in this part of the county we were not sure that there was a huge need for GP's to be working on Sunday mornings. If it was thought to be something that was needed then let us know, but equally, if it was something that was felt was not needed then we would need to know that too.
2	<p><u>Welcome and Area Board Business</u></p> <p>The Chairman, Councillor George Jeans welcomed everyone to the Board meeting and Health Fair.</p>

3	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Sandra Harry - Clerk to Tisbury PC • Claire Churchill – Clerk to Berwick St John, Burcombe, Compton Chamberlain, Dinton, Fovant, Teffont and Quidhampton PC's
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 23 July 2014, were agreed as a correct record and signed by the Chairman.</p>
6	<p><u>Partner, Community and Area Board Updates</u></p> <p><u>Partner Updates</u></p> <p>The Board noted the written updates included in the agenda pack and received the following verbal updates:</p> <p><u>Police – Inspector Alan Webb</u></p> <p>Current work included a cross border operation to target rural crime, with high visibility patrols.</p> <p>On 17 September teams worked with Officers from HRMC and the Council to target vehicles along the A303 and A36, to issue a series of prohibition orders.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> • What was the main bulk of the work in this area? <u>Answer:</u> In Tisbury and Mere, there was quite a lot of work to do with the estates, involving the theft of farming equipment and tools. The advice to residents was to mark their property with bright paint to make it appear unsellable. <p><u>Fire – Mike Franklin and Station Manager Mike Bagnall</u></p> <p>The Fire Authority was in the middle of a public consultation running from 21 July 2014 to 21 October 2014. Mike Franklin circulated booklets for people to feed back in to the consultation.</p> <p>The three options which would be considered were:</p> <ol style="list-style-type: none"> 1. Wiltshire & Swindon Fire Authority to stay independent and increase collaboration with Wiltshire Council & Swindon Borough Council.

2. Wiltshire & Swindon Fire Authority to stay independent and increase collaboration with Dorset Fire Authority while also collaborating with Wiltshire Council & Swindon Borough Council.
3. Wiltshire & Swindon Fire Authority to merge with Dorset Fire Authority to create a single Combined Fire Authority while also collaborating with Wiltshire Council, Swindon Borough Council, Dorset County Council, Bournemouth Borough Council and the Borough of Poole.

Further information could be found online at: www.wiltsfire.gov.uk by following the consultation portal to the documentation.

This would also be debated at the Full Council meeting on 21 October.

Mike Bagnall, Station Manager at Mere, Tisbury and Warminster fire stations urged people to spread the word and encourage anyone interested in becoming a retained Fire Fighter for the area. These stations were all reliant on a retained crew.

In Tisbury they were currently achieving a well maintained availability with 9 Fire Fighters for the station, all with additional full time jobs. However it was getting to the situation that a few of those would be leaving in the coming months. Both Mere and Tisbury required additional people to be trained as retained Fire Fighters.

A series of open days would be organised and people interested were able to attend one of the training sessions which took place at all stations on a Monday evening 7.00 – 9.00pm.

Further information was available on the website, under the recruitment section: <http://www.wiltsfire.gov.uk/workingforus>

Questions:

- The demographics in this area are different to other areas, there was a high level of elderly people in the population, and there was not an abundance of jobs in the area with fit middle aged people. Answer: The criteria had become more flexible over the years, it used to be the case that only employed people would be considered, but the remit has relaxed to allow other models to be tried.
- In some areas there was no mobile phone reception, would this limit some people being able to receive an alert. Answer: No, we use a pager service which has coverage across the whole of Wiltshire.
- There were younger people in the community areas that could be employable as retained Fire Fighters. There had been a reduction in the number of real fires, which was down to the preventative work of the Fire Service. It was important to keep on top of training.

Great Western Hospital Foundation Trust – Maddy Ferrari

Maddy introduced herself to the Board and offered to attend future meetings to provide an update.

Youth – Kevin Sweeney, Area Manager for Integrated Youth Services

Staffing:

Interviews had taken place the previous week for the Community Youth Officer for the South West Wiltshire community area. An offer had been made to one of the candidates and if all the checks are completed in time that person should be in post in four weeks time.

Buildings:

In Wilton, there had been discussions with local providers to take the building on. In Mere there had been a discussion with Mere Parish Council to hand back the building. The building in Tisbury would be staying as part of the Campus decant and would remain available

Resources:

An itinerary of all of the equipment currently in the buildings would be made and local voluntary organisations would then be able to make bids for it. Ownership would then be transferred; this would be dependent on their needs.

There would be a review of the fleet services in January. The MPV's would all remain where they were and anyone wishing to use them could contact Debbie Lymer on Debbie.lymer@wiltshire.gov.uk to book the vehicles. Drivers would need to have received the correct training.

Funding:

Locally Held Accounts money would be transferred to the Area Board along with the core Positive Activities funding. There may be a delay in transferring the Locally Held funds as we are still processing the bills for the previous youth work offer which ended on 30th Sept but all remaining funds will be transferred. It had been agreed that any unspent money could be rolled over to 2015/16, so there was no hurry to spend the funds, giving the Board space to make sensible spending decisions.

The Board noted that it was committed to trying to keep as much of the previously available service as they could.

The Board asked Kevin to find out why the level of funding for next year was reduced. Funding awarded for the remaining 6 months of 2014/15 was £14,000, but the funding allowance for 2015/16 was £24,000.

The Board vowed to fight hard against any reduction in funding for next year.

Action: Kevin to look into the funding for next year and feedback to the

	<p>Board.</p> <p><u>Local Youth Network (LYN)</u> In May 2014 Cabinet made the decision to adopt a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, Wiltshire Council was committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people.</p> <p>The new model would mean that the positive activities offer could be developed differently in each of the 18 Community Area Board areas to reflect local needs, as detailed in the information attached to the agenda.</p> <p>The Board would need to set up a LYN for the community areas. The next step was to form a wider LYN Coordinating Group, which would be responsible for delivering direct engagement with young people.</p> <p>Anyone interested in taking part should contact the Community Area Manager stephen.harris@wiltshire.gov.uk</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed the LYN Terms of Reference and nominated Chairman; Cllr Bridget Wayman as the representative on the Wider LYN Group for 2014/15.</p> <p><u>Business Chambers Updates</u> The Board noted the updates attached to the agenda from each of the three Business Chambers.</p> <p>Cllr Green praised Wilton Business Chambers as they had started a Credit Union, from the church room on a Thursday morning.</p> <p>Phil Matthews, Chairman of Wilton Town Council added that it was a good service which helped to replace payday lenders; it was not just for people who needed a loan, but could also be used to save money.</p>
7	<p><u>Area Board Projects</u></p> <p><u>Additional Late Item – Councillor Project; Social Housing</u> Councillor Tony Deane asked the Board to support his request for £400 of funding towards a Housing Needs Survey for Donhead St Andrew.</p> <p>The Parish Councils in Donhead St Andrew and Donhead St Mary were supportive of an additional 4 to 5 bungalows being built locally, and had been advised by Wiltshire Council that there had to be a public consultation.</p> <p>Donhead St Andrew had been able to organised local volunteers to distribute</p>

	<p>their surveys, but Donhead St Andrew Parish Council was currently in a state of flux due to the recent resignation of its Chairman and ongoing issues with heavy goods traffic through Ludwell/Dennis Lane. It had been decided that to ensure there was not an ongoing delay in the process to post the Donhead St Mary consultations through Royal Mail. The approximate cost for the franking would be £353.43, so Cllr Deane asked the Board to allocate up to £400 to this project.</p> <p>The Board discussed the proposal. Cllr Edge noted that this should be a one off due to the current position of the parish council. Cllr Wayman added that every opportunity should be taken to regain some of the funds once the parish council was back on their feet.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded up to £400 of funding to the Councillor Project, lead by Cllr Tony Deane, for postage costs towards the distribution of a Housing Needs consultation document for Donhead St Mary.</p> <p><u>Rights of Way Improvement Scheme</u> The Board noted the attached update on this Area Board Project, led by Cllr Jose Green, and considered the request to allocate £7,500 of funding for stage 2 of the project, as detailed in the report attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £7,500 of funding to Stage 2 of the project for 2014/15, which would widen the remit of the scheme to include resurfacing and other local rights of way initiatives. Further parishes could also engage.</p> <p><u>Area Board Plaques</u> The Board noted the report attached to the agenda for this Area Board Project, led by Cllr Jose Green, and considered the request to allocate £2,300 towards the purchase of 50 plaques which would be distributed to previous and forthcoming groups and organisations which had received funding from the Board towards a significant project.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £2,300 of funding to this Area Board Project, to purchase 50 Area Board plaques.</p>
8	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes from the last meeting of the Group, held on 15 September 2014. Councillor Deane, Chairman of the Group gave an update to the Board.</p> <ul style="list-style-type: none"> • Finger posts were still being put in around the community areas; however floods and damage to roads had pulled resources to other work. Cllr

Deane encouraged Parish Councils to ensure newly purchased finger posts were maintained and cleaned.

- Work to the A30 had slipped off the schedule from this summer to next spring.

Decision

The South West Wiltshire Area Board approved the recommendations for funding from the CATG budget for 2014/15, as detailed below:

Scheme	Estimated Total Cost	Amount Allocated by CATG
White picket fences at entrances to Barford St Martin	£5,000	£5,000
Parking bay on side of road near school in Zeals	£500	£500
Implement recommendations from C12 speed limit review	£3,800	£3,800
Total		£9,300

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Tisbury Community Campus Update

Councillor Tony Deane, Chairman of the Shadow Community Operations Board (SCOB), reported the following to the Board:

- Tenders for the work were imminent, once received; they would be assessed by Officers.
- The SCOB would be meeting on 9 October 2014.
- It was hoped that work would begin on site in early January 2015.

A further update would be given at the next Area Board.

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Area Board Funding

Note: Chairman; Councillor George Jeans left the meeting, and Councillor Peter Edge took the Chair from this point on.

Community Area Grants

The Board considered one application for funding from the Community Area Grants Scheme for 2014/15, from Mere Parish Council, as detailed in the report attached to the agenda. Following discussion the Board voted.

Decision

Mere Parish Council was awarded £2,400 towards new fencing on Castle Hill, as detailed in the report.

Reason

The application met the Community Area Grant Criteria for 2014/15.

Finger Post Funding

The Board considered the request for funding to the Finger Post Funding

	<p>Scheme for 2014/15, as detailed in the additional report circulated at the meeting (and attached to these minutes), and one other late request as detailed by the Community Area Manager at the meeting.</p> <p><u>Decision</u> Swallowcliffe Parish Council was awarded £195 towards the replacement or refurbishment of a finger post for 2014/15.</p> <p>Mere Parish Council was awarded £550 towards the replacement or refurbishment of a fingerpost for 2014/15.</p> <p><i>with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.</i></p> <p><u>Youth Project Funding</u> The board considered the request from Ebbesbourne Wake Village Hall Committee to retain unspent funding for used in purchasing additional equipment, as detailed in the report circulate at the meeting and attached to these minutes.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the request of Ebbesbourne Wake Village Hall Committee to retain the unspent funding amount of £284, so that it could be used towards the purchase of further equipment as detailed in the report.</p>
11	<p><u>Issues System Update</u></p> <p>It was reported that Local Highways Engineer, David Button was no longer covering all areas, his replacement for Wilton, Burcombe, Quidhampton and Bishopstone was Graham Axtell.</p> <p><u>Question</u></p> <ul style="list-style-type: none"> • What was done about the household waste causing an obstruction in Russell Street? <u>Answer:</u> We liaised with the Housing Team who spoke to the resident involved. The issue had now been resolved. <p>The Board noted the table of current Issues on the online system, as detailed in the report attached to the agenda, and considered the recommendation to closed issues as marked.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed to close issue numbers 2855, 3152, 3249, 3411, 3492 as detailed in the report.</p>

12	<p><u>Close</u></p> <p>Councillor Edge thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 10 December 2014, 6.30pm at South Newton Village Hall.</p>
<p style="text-align: center;"><u>Attachment - Late Report</u></p>	

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Report to	South West Wiltshire Area Board
Date of Meeting	8 October 2014
Title of Report	Area Board Funding – Additional paper

Purpose of Report

To ask councillors to consider applications in respect to;

Finger Post Funding:

To allocate funding of up to £550 to Parish Councils (up to £350 towards a finger post repair/replacement and a further £200 towards the Highways element of the necessary works to take down and reinstate the posts)

Parish Council	Amount
Swallowcliffe	£195
TOTAL	£195

Recommendation: *To approve the finger post funding as set out in the table above with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.*

Youth Project Funding:

- Ebbesbourne Wake Village Hall Committee were awarded £950 in 2013/14 to encourage socialisation, exercise and integration for young people in the village. This money was to purchase a full size wheel-able football goal to be placed on the field next to the village hall.
- The Committee were actually able to purchase a pair of smaller goals for £666, leaving a remaining allocation of £284 unspent. They would like to buy the following with the remaining sum for the same project aims (shortfall to be taken from their own funds):

Corner flags for football x4 @ £5	20.00
Footballs x2 @ £8.00	16.00
Netball rings x2 @ £84.06	168.12
Netballs x2 @ £8.45	16.90
4 Table tennis Bats +12 balls	19.90
Badminton set	60.00
Total	£300.92

Recommendation: *To consider the request from Ebbesbourne Wake Village Hall Committee as detailed above*

Report Author	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: stephen.harris@wiltshire.gov.uk
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